

Admit Card Instructions to Candidates

1. Issue of this admit card shall not necessarily mean an acceptance or a confirmation of candidate's eligibility for the post on which he/she has applied.
2. The details printed on this e-admit card must be checked by the candidate carefully. In case of any discrepancies, the candidate is advised to contact helpdesk team with evidence on email id: project.sup25@gmail.com
3. Please take a clear and legible **printout of the Admit Card (Office and Candidate copy)** on A4 size paper preferably using a colour photo printer.
4. The Admit Card is valid only if the candidate's photograph is clear and recognizable.
5. Entry to examination venue will be permitted only against a valid Admit Card along with a valid Original proof of identity card as Aadhar Card/ Voter ID/ Driving License/ PAN Card/ Passport issued by any Government.
6. Candidate has to ensure that this Admit Card is not misused. Any impersonation or misuse of Admit Card will lead to rejection of the candidate's application.
7. The duly signed **admit card Office Copy must be handed over** to the invigilator before leaving the examination hall/centre/ Lab.
8. Duration of the Computer Based Online Test is 180 minutes (3 Hours) for both PART-A & PART-B. Candidates must reach at the examination venue 120 minutes (2 Hours) before the commencement of examination for identity verification and other entry formalities like Biometric, physical frisking, etc.
9. Since the fingerprint of every candidate will be captured before the examination, the presence of ink or any other substance on the hands may interfere with the fingerprinting process. This could result in difficulty capturing the fingerprint and may ultimately prevent the candidate from appearing for the examination. Therefore, candidates are instructed not to apply ink or any other substance on their palms or fingers.
10. Candidates are advised to locate the test center and its accessibility at least one day prior to examination date so that they can reach test center on time. No candidate will be allowed to enter examination venue after gate closure time on Exam day. No late entry is allowed under any circumstances and the main gate of Test Centre will be closed 15 Min. prior to the commencement of the CBT. Candidate will not be allowed to leave the Test Centre once admitted in the Classroom/Lab.
11. Candidates are advised not to carry any valuables items with them. No facility will be available at examination venue for safekeeping of such valuables. University/Test Center will not be liable for any loss of valuables that the candidates bring along with them.
12. Any hand bag/carry bags, Mobile Phone, Electronics Tablets, Laptop, Calculator, Digital Diary, Smart watches, Bluetooth device or any other electronic gadgets will not be permitted inside the test center. Any candidate found using such devices or indulging in other malpractices during the exam will be barred from the examination.
13. Friends and relatives accompanying the candidates will not be allowed inside the Test Centre.
14. This admit card is issued provisionally for appearing in the test solely based on the information furnished by the candidate in the online application form. If at any stage of the recruitment process including after recruitment or joining, it is found that information provided is incorrect / incomplete or not in conformity with the eligibility criteria, or if it is found that any material information has been concealed / distorted, the candidature / appointment will be cancelled without assigning any reason thereof without prejudicing the University's right to take any other action as may be deemed appropriate by the University.
15. The candidate is required to bring a Ball Point Pen (Blue/Black) for filling required particulars in the Test. Paper will be provided for rough work on completion of the Examination, candidates will have to return all the papers to the Invigilator(s).
16. Candidates will have to come for examination with his/her own expenses.

CBT Exam Instructions

1. You will be given **180 minutes** to answer all questions.
2. There are in all **210 questions** for this exam and each question is of **01 Mark**.
3. Under this exam, there are Two (02) sections/parts **PART - A (60 Questions) & PART – B (150 Questions)**. The exam duration of 180 minutes is combine for both Parts. The Qualifying Standards for each part will be as per published Advt.
4. Each question has one answer out of A, B, C and D and if the candidate does **not want to answer then Option E**. It is **mandatory to answer all the given questions**.
5. Each correct answer will entail **01 mark** and for each wrong answer **0.25 marks** shall be deducted for **every wrong answer and unanswered/skip questions** from the obtained marks.
6. Candidates are allowed to jump to any question in any section at any time during the exam.
7. You can use the navigation left side of the screen to modify or review the answers at any time during the exam before submitting them.
8. You may mark questions for review by clicking on the **Mark for Review** check box given at the top left corner of the screen. Questions Marked for review will appear in **Blue color** in the navigation box.
9. You can submit the exam after **165 minutes**, if you have completed answering all questions.
10. Once submitted, you cannot access/ re-open the exam, please be careful before you submit the exam.
11. The exam will get submitted automatically at the end of the stipulated time. All answers will be saved and will be evaluated.
12. Use of unfair means including verbal or non-verbal communication with other candidates during the examination will lead to cancellation of candidature.
13. During the examination, the candidate will be disqualified if any literature, guide, manual, slip, other handwritten or printed literature, mobile phone, pager, calculator or other electronic devices are found in possession of the candidate. Also steps will be taken by the University to ban appearing in future exams.
14. **Papers, notes, books as well as electronic devices including mobile phones etc. must be outside the computer lab.**
15. The test center and their personnel shall not be responsible for safe keeping of candidate's personal belongings.
16. The invigilator and on duty staff will not be able to address your concern related to questions. Query related to question content will not be addressed during exam time. You may raise query in prescribed timeline post examination.
17. For any other technical assistance you can raise your hand invigilator/support staff will attend you at earliest possible time.
18. **Post submission of exam, the Exam Summary will be displayed.**

I undertake that, have read above instructions and also fully understanding and agreed the given instruction in Admit Card and published recruitment advertisement.